

APPENDIX C.

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RULES FOR THE EXAMINATION OF PUBLIC SCHOOL TEACHERS AND THE
ISSUANCE OF CERTIFICATES OF QUALIFICATION.

That in order to secure as far as possible uniformity and the utmost fairness to candidates in their examination and the issuance of certificates to them according to their respective degrees of merit, the following Rules shall guide the proceedings of the Board of Education in those important matters.

1. Due notice of the time and place at which an examination is to be held shall be given to all applicants for certificates; and during the examination, the Superintendent, and, if possible, one or more of the other members of the Board shall be present to afford the candidates such explanations and proper facilities as may be required. Should it be desirable at any time to hold an examination of candidates at a distance from Victoria where a member of the Board cannot be present, the Board will make such other suitable arrangements in each case as shall ensure a proper examination.

2. To each branch or subject of examination there shall be attached an invariable standard or number of marks of value; and the proportionate value of the answers given by candidates shall be ascertained and determined (as hereinafter mentioned in Rules 9 and 10) upon that standard exclusively.

3. The subjects or course of examination, and the standard number of marks attached to them severally shall be the following, or such selection therefrom as the Board may from time to time consider sufficient and necessary; and such selection, if and when made, shall form the full course of examination on that particular occasion, and apply equally in every respect to all candidates then to be examined:—1. Spelling, (200 marks); 2. Reading, (200); 3. Writing, (200); 4. Composition, (200); 5. Grammar, (200); 6. Arithmetic, (200); 7. Book-keeping, (200); 8. Geography, (200); 9. History, (200); 10. Mathematics, (100) for each branch; 11. Latin, (100); 12. French, (50); 13. Drawing, (50); 14. Music, (50). N. B.—These marks are merely arbitrary and only for the sake of convenience, definiteness and precision, and without any reference whatever to the relative importance of the different subjects. The subjects may be increased or diminished at the pleasure of the Board.

4. Individual candidates shall choose for their examination such and as many of the above subjects as they may respectively consider themselves qualified to undertake; bearing in mind that the standing of each as a scholar—and which shall be recorded in his or her certificate, if such be granted—shall be in just proportion to his or her attainments, as shown by the examination, and that therefore it is desirable for their own credit to acquit themselves as well as possible on every subject or part of a subject within their knowledge. Under any circumstances, subjects 1 to 14 must be part of the examination. N. B.—Candidates should be advised of the above before entering on their examination as an incentive to them to do their best.

5. During the present temporary arrangement under which only *Third class* certificates are granted, the minimum per centage of answers to questions (i. e., marks of value), that shall entitle a candidate to obtain such certificate shall be 40 per cent. of the standard marks of value attached to the total subjects forming the prescribed curriculum or course for examination as above set forth in Rule 3.

6. Hereafter, say within twelve months from the date of the Board's inauguration, when the necessary formularies are more perfectly organized than at present, so as to enable the Board to grant 1st, 2nd and 3rd class certificates, the minimum per centage of answers to questions (i. e., marks of value awarded), that shall entitle a candidate to obtain a certificate of the 1st, 2nd, or 3rd class, graduated as undermentioned, shall be respectively the following per centage of the standard marks of value attached to the total subjects, forming the prescribed curriculum or course for examination as above set forth in Rule 3, namely—

First Class (A),	80 per cent.;
First Class (B),	70 per cent.;
Second Class (A),	60 per cent.;
Second Class (B),	50 per cent.;
Third Class (A),	40 per cent.;
Third Class (B),	30 per cent.

7. So soon as the machinery shall be sufficiently matured to admit of 1st, 2nd, and 3rd class certificates being issued, there shall be used at each examination *one set* of papers complete in itself (a paper to a subject) embracing all the subjects that compose the course of examination as above prescribed, and which as a whole shall be open to all competitors indiscriminately. The standard number of marks of value that shall be attached to papers in the higher branches or subjects shall be on a diminished scale (as shown in Rule 3, and in the annexed table), in order that the absence of any one or more of such higher branches or subjects in the case of any candidate who shall be unfit to compete therein, may cause as little disturbance as possible in the equilibrium of the average per centage awarded for the other or more ordinary branches, in which *all* candidates alike should be and are expected to be proficient.

8. The papers respectively (one paper for each branch or subject—always excepting, however, such branches or subjects as have to be judged of *viva voce* or otherwise than by written papers such as reading and spelling, etc.) shall be set or furnished by individual members of the Board whom the Board shall from time to time select or appoint for the purpose. Each paper or subject shall consist of such number of questions not being less than twelve, as the member furnishing it may think proper, and shall have attached to it, invariably, the standard number of marks of value fixed in Rule 3, and in the table annexed hereto, which total or standard number of marks shall, when the paper is furnished, or before it is put into the hands of a candidate, be subdivided or apportioned by the member of the Board who furnished it, according to his judgment, *pro rata* among the several questions contained in the paper. He shall also then fix a reasonable time to be allowed for answering the paper in full—that is sufficient time to admit of the paper being answered correctly by one having such a knowledge of the subject as would be necessary for an efficient teacher of it.

9. Each paper answered, or returned as answered, by a candidate, shall, as soon as convenient thereafter, be scrutinized by the member of the Board who furnished it, or in his absence, or at his request, by the Superintendent or any other member or members of the Board instead of, or in conjunction with him (the member who furnished the paper); and he or they so acting in his stead or in conjunction with him, shall, subject to the inspection or revision of the Board, and before the issuance of a certificate to a candidate, determine by marking on the candidate's paper the proportion of marks to be awarded to each answer given, *such as it shall be*, but of course not exceeding in any case the number previously apportioned (as in Rule 8), to the particular question to which it has been given as an answer; and shall also, subject as aforesaid, ascertain and determine, and mark on the paper in like manner the per centage or proportion per cent. which the total marks thus awarded to a candidate on each subject shall bear to the standard maximum number of marks pertaining to that particular subject.

10. The Board, collectively or by committee, shall finally determine in manner aforesaid, the total number of marks awarded, or to be awarded, to the several candidates on each and all the branches or subjects that formed the course of examination; and also the per centage, or proportion per cent., which that total bears to the standard number of marks pertaining to the whole of those branches or subjects.

11. Certificates shall not be issued for at least one week after the examination of candidates, during which period it shall be open to the several members of the Board to satisfy themselves fully as to the merits of all or any of the candidates by inspection of their answers to the examination papers and the marks awarded, or proposed to be awarded, in respect of such answers.

12. For the satisfaction of candidates as well as of the Board, and for general convenience in any future reference that may be necessary or desirable, each certificate issued shall exhibit in parallel columns (as in the table subjoined)—

- (1.) The standard or invariable number of marks pertaining to each branch or subject, and the total of these:
- (2.) The number of marks awarded on each subject to the bearer of the certificate, and the total thereof:
- (3.) The per centage or proportion per cent. of the marks awarded on each subject to the standard number of marks pertaining to that subject:
- (4.) The per centage or proportion per cent. which the total marks awarded on the whole branches or subjects bear to the total standard number of marks pertaining to all the subjects that formed the course of examination:
- (5.) A series of numbers in a separate column indicating the standing, or scholarship, of the bearer of the certificate on the several subjects of examination.

The precise scope and signification of these indicative numbers are to be defined as follows, namely—

From 0 up to 20 per cent. inclusive.....	0
From 20 per cent. up to 30 per cent.....	10
From 30 per cent. up to 40 per cent.....	9
From 40 per cent. up to 50 per cent.....	8
From 50 per cent. up to 55 per cent.....	7
From 55 per cent. up to 60 per cent.....	6
From 60 per cent. up to 65 per cent.....	5
From 65 per cent. up to 70 per cent.....	4
From 70 per cent. up to 75 per cent.....	3
From 75 per cent. up to 80 per cent.....	2
From 80 per cent. and upwards.....	1

TABLE

Exhibiting the particulars referred to in the foregoing Rules 2, 3, 7, 8, 9, 10, and 12 respectively, and being an example of the form or order in which the several particulars are to be embodied in the certificate to be granted to successful candidates:—

SUBJECTS OF EXAMINATION.	Fixed Standard Marks of Value.	Marks awarded.		Percentage of total marks (Col. 2) in proportion to Fixed Standard (Col. 1).	Serial numbers indicating Standing on each subject. (Rule 12)
		No.	Percentage of same to Fixed Standard.		
	1	2	3	4	5
ORDINARY SUBJECTS MORE OR LESS ESSENTIAL :					
Spelling.....	200	200	100		1
Reading	200	180	90		1
Writing	200	180	90		1
Composition.....	200	150	75		3
Grammar.....	200	180	90		1
Arithmetic.....	200	180	90		1
Book-keeping.....	200	120	60		6
Geography.....	200	100	50		8
History.....	200	100	50		8
EXTRAORDINARY SUBJECTS LESS OR MORE NON-ESSENTIAL :					
Mathematics, for each branch.....	100	80	80		2
Latin.....	100	70	70		4
French.....	50	20	40		9
Drawing.....	50	10	20		0
Music.....	50	30	60		6
TOTAL.....	2,150	1,600		74³/₇	

Register of Persons (Teachers and others) holding Certificates from the Board of Education for the Province of British Columbia.

Name.	Certificate.		Examination.			Subjects, (Rule 3.)	Prescribed course of Examination and fixed Standard of Marks; also, Standing or Scholarship of Candidates in each subject as indicated by Marks and per centage of Marks awarded therein.														Fixed Standard of Marks for Prescribed Course of Candidates' Examination. (Rule 3.)	Total Marks Awarded. (Rule 9 and 10.)	Candidates' mean per centage of Marks. (Rule)	Appointed as Teacher.			General Remarks, &c.													
	Consecutive No.	Grade or Class.	Date.	Date.	Place.		Before or by whom.	1	2	3	4	5	6	7	8	9	10	11	12	13				14	Date.	District.		Salary.												
A. B.	1	1st (b)	1872. July 1st	1872. July 1st	Victoria	Standing, (Rule 3.)	200	200	200	200	200	200	200	200	200	100	100	80	70	50	50	50	2,150	1,600	74 3-7															
					Award (R. 9)	200	180	180	150	180	180	120	100	100	80	70	20	10	30																					
					Per centage, (Rule 9.)	100	90	90	75	90	90	60	60	50	80	70	40	20	60																					
					Standing, (Rule 12.)	INDICATIVE NUMBERS.																																		
					Head (R. 5.)	1	1	1	3	1	1	6	8	8	2	4	4	9	0	6																				
C. D.	2	2nd(a)	"	"	"	Award,	180	150	100	150	150	180	100	100	Declined Examination on these subjects, (Rule 4.)										2,150	1,110	61 3-5													
					Per centage,	90	75	60	75	75	90	50	50																											
					Standing,	1	3	8	3	3	1	8	8																											

DEPARTMENT OF EDUCATION, BRITISH COLUMBIA.

THIS IS TO CERTIFY, that _____ having been
carefully examined in the several Branches named in the margin, is hereby
granted a CLASS CERTIFICATE OF QUALIFICATION, as a Public School
Teacher, in virtue of the powers vested in us by sub-Section 6 of Section 7 of
the "Public School Act, 1872," which Certificate shall be valid in any part of
the Province of British Columbia.

MEMBERS, BOARD OF EDUCATION

STANDING IN
the different Branches.
No. 1 being the highest
and 6 lowest.

- Reading.....
- Spelling.....
- Writing.....
- Arithmetic.....
- English Grammar....
- Geography.....
- History.....
- Vocal Music.....
- School Organization
and Government....
- Composition.....
- Algebra.....
- Geometry.....
- Mensuration.....
- Book-keeping.....
- Natural Philosophy..
- Chemistry.....
- Anatomy, Physiology
and Hygiene.....
- English Literature...

Dated at the Education Office, Victoria, this _____ day of
One Thousand Eight Hundred and Seventy-

.....
Superintendent of Education for B. C.

Registered in Certificate Register A,
of the Department, No. _____

DEPARTMENT OF EDUCATION, BRITISH COLUMBIA.

THIS IS TO CERTIFY, that _____ having produced
satisfactory Certificates of Qualification, is hereby granted a CLASS
CERTIFICATE OF QUALIFICATION, as a Public School Teacher, in virtue of the
powers vested in us by sub-Section 6 of Section 7 of the "Public School Act,
1872," which certificate shall be valid in any part of the Province of British
Columbia,

MEMBERS, BOARD OF EDUCATION

STANDING IN
the different Branches.
No. 1 being the highest
and 6 lowest.

- Reading.....
- Spelling.....
- Writing.....
- Arithmetic.....
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